

Internet Use Policy

General Guidelines

The Coplay Public Library provides access to the Internet to enhance the information and learning opportunities for its patrons. The Coplay Public Library Board has established the following Internet policy to ensure appropriate and effective use of this resource.

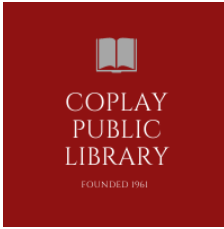
The library offers:

1. Public computers through which patrons may access the Internet and library software
2. A wireless network for which patrons may bring in their own devices (laptops, iPads, etc.)
3. A printer which is available for patron use. (A nominal fee is charged for black/white and color prints.)

The library requires its computer users:

1. To be ages 5 and up and have a valid Lehigh-Carbon Library Cooperative card (also applies to wireless users). If you are not a Lehigh County or Carbon County resident but have a valid card from your home library with Access PA verification, you would qualify for a LCLC barcode; all others would qualify for a "guest card" (which is available at the desk for a nominal fee).
2. To act responsibly when using library computers and resources:
 - Library hardware and software may not be abused, modified, or destroyed.
 - Library computers may be used for lawful purposes only. The system may not be used to retrieve or use obscene, pornographic, or illegal materials. Copyrighted material may be used, copied, or downloaded only in accordance with Copyright Law. Illegal acts involving library computers may be subject to criminal prosecution.
 - Patrons may bring their own flash drives for use with library computers. Any files left on the computer after a session will be deleted.
3. To follow all library rules and regulations. Library privileges may be suspended for misuse or damage to equipment, for behavior that is disruptive to the operation of the library and its patrons, and for any inappropriate behavior deemed to be a violation of any library policy.
4. To adhere to the time limits imposed on computer use. Use of the computers is on a first come first served basis. If a public computer is available, you may use it without reservation for a maximum of two (2) hours or until your computer is needed, whichever is longer. Sessions will be limited to no more than two (2) per day per person or to no more than two (2) hours per day during peak usage times.
5. Reservations for two (2) hours of computer time may be made at least one (1) hour in advance.

Computer users are reminded that not all sources on the Internet provide information that is accurate, complete, current, or legal. The library is unable to monitor or control the information obtained through the Internet and cannot be held responsible for its content. The library does not endorse the content of any material obtained from the Internet.



The library recognizes users' rights to privacy and confidentiality. However, electronic communications and files could become public. The library is not responsible for loss or damage to a user resulting from a breach of privacy or confidentiality. Users who release personal information do so at their own risk. The library staff will not release information on anyone's use of the Internet except as required by law.

As time and expertise permit, the staff will assist users with searching, formatting documents, etc. but formal and lengthy instruction cannot be provided.

While our public computers have filtered Internet access, users should know that no filter is 100% reliable. The library and its representatives assume no liability for the performance of the installed filters. A staff member can temporarily disable the filter on any public computer for any user eighteen (18) years of age or older who believes that unfiltered access is necessary for them to reach blocked sites for lawful research purposes.

Neither the board nor the staff of the Coplay Public Library assumes responsibility for supervising computer or Internet use by a minor child (one under the age of 18 years). We expect young and/or inexperienced children to be supervised by parents or guardians. It is up to the parent or legal guardian of any minor child to assume ultimate responsibility for supervising computer use.

The library board and staff reserve the right to establish additional policies and may ask any user to relinquish use of any computer at any time for any reason.

Print Name

Signature

Date

Section 4: Internet Use Policy
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Policy: Internet Use Policy
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